

**Minutes of the Kentucky Association of Conservation District Employees
May 15, 2010 Conference Call
10:00 a.m. ET**

CALL TO ORDER

President Brian Hacker called the meeting to order at 10:00 a.m.

ROLL CALL OF ATTENDANCE – Linda Russell, Secretary

Brian Hacker – President	Martha Newby, Reporter
Leslie Fourqurean – Vice President	Kim Brown - Area 1 Rep
Linda Russell – Secretary	Debbie Eubank – Area 2 Rep
Stephanie Young – Treasurer/Area 8 Rep	Penny Warwick – Area 3 Rep
Linda Smith – Past President	Joy Edwards – Area 4 Rep

APPROVE MINUTES

Linda Russell emailed the minutes of the May 18th conference call. Motion made by Stephanie Young to accept the minutes as emailed. Penny Warwick seconded the motion. Motion carried.

APPROVE FINANCIAL REPORTS

Stephanie Young emailed the April and May financial reports. Motion made by Joy Edwards, seconded by Kim Brown to accept the April Financial Report and file for audit. Motion carried. Motion made by Linda Smith, seconded by Kim Brown to accept the May Financial Report and file for audit. Motion carried. To be noted: Linda Smith reported that SECDEA used our Budget Conferencing account for a conference call and they will reimburse us for the bill.

Bills to be Paid

- Auxiliary Scholarship Donation: Motion made by Linda Smith to donate \$100 toward the Auxiliary Scholarship. Joy Edwards seconded the motion. Motion carried.
- \$9.67 difference to Linda Russell for cards, postage: Linda explained that at the December 2009 meeting, she reported an estimate of \$20 for cards and postage and this amount was approved. However, after submitting her actual receipts they totaled \$29.67. Motion made by Joy Edwards to pay Linda the difference of \$9.67. Leslie Fourqurean seconded the motion. Motion carried.

REPORTS:

NCDEA Report

Linda Smith, NCDEA Treasurer reported on the Mid-Year Meeting held in Phoenix, Arizona June 10-12.

- ❖ Board members broke out into various committees Thursday morning
- ❖ Board went into business session around noon on Thursday and 9:00 a.m. on Friday

❖ Linda Smith's Committees

➤ Chair

1. Policy & Procedures Committee
 - Developed 107 page handbook for NCDEA
2. Strategic Planning Committee
 - Reviewed Plan and made suggestions to complete plan by 2011
 - NCDEA is right on target with this plan

➤ Linda Smith also serves on these committees:

1. Website Committee
 - Website is current
 - Several suggestions were given to add to the website
 - Contract will be reviewed annually
2. Professional Development Committee
 - Listed several ideas for the Annual Meeting workshop
 - Will break out in sessions and be hands-on
3. Awards Committee
 - The Awards application will be reviewed and may be revamped and the deadline date will be changed

❖ Other committee reports were: By-Law, Past President, Scholarship, and Event

❖ Scholarship winner was from Indiana – will provide name of winner very soon

❖ Training – Strengthening Leadership Skills by Rich Duesterhaus

❖ Each Region Representative presented a report for their region.

❖ Special Guest: Jack Majeres, NACD Advisor

❖ NACD-NCDEA MOU and Working Agreement Proposal was discussed

❖ NCDEA will be taking care of the stipends for the National Leadership Conference on December 13-15 in Louisville KY – Probably about \$500. The meeting is open to State Presidents and Vice Presidents or future leaders. They would like to have two from each state.

KACDE Awards Committee

Wanda Gilbert informed Brian Hacker that Faye Ferrell of Montgomery County is the nominee for the May “Kentucky Shine” award. She is still waiting on the June nominee.

Nomination Committee

Linda Smith reported that she still doesn't have any nominees for Secretary or Area 8 Representative. She needs to have nominations and their bios by this Thursday. Linda stated that nominees need to be sure they have the support of their district board before running for an office.

OLD BUSINESS:

Fundraiser Updates

- **Address Books** – Kim has several ready and she is still working on them along with the checkbook covers and memory boxes.
- **Schwan's** – Kim Brown will keep trying to get this resolved. The company hasn't given her much information to date.
- **Oil Lamp Holders** – Stephanie Young has had problems finding oil lamps suitable for the oil lamp holder. The newer lamps are made different than older ones. She asked if others could check locally to see if they could find any lamps designed like the old-style oil lamps.
- **Tee Shirts** – This project is doing great. Four counties still need to pay and Stephanie Young will touch base with them so she can close out this fiscal year.

KACD Convention Events

- **Envirothon Team Recognition** – Progress report: Carly Burton informed Brian Hacker that the State Winners, the entire team from Lexington, will be present for the award ceremony on Monday night. They will be recognized and presented their backpacks to take to the national competition.
- **Annual Business Luncheon** – Brian Hacker sent an email before this call listing copies needed for the business luncheon packet, certificates and items needed for the luncheon and information about the KACDE booth. He asked everyone if they were responsible for any of these reports to make sure they got copies to Martha Newby's office so the booklets could be compiled. Kentucky related items are being collected for the KACDE Membership Basket. Please let Kim Brown know what we gather. The basket will be assembled on Sunday. If you have items and can't get to the next work day, contact Kim and she will pick them up.
- **Election Nominations Reminders** – Brian Hacker reminded anyone interested in running for office to be sure to get their paperwork in to Linda Smith by Thursday.
- **Annual Conference Give-a-way Items** – Stephanie Young has some items for the luncheon. If anyone else has items, bring them with you to the convention.

NEW BUSINESS:

Other Ideas

- Brian Hacker will contact Tracy Yocum to see if she can obtain another State Park Pass. Linda Davidson volunteered to check with AT&T about possible discount on a phone since we are a non-profit organization. A laptop may be a good item too.
- Motion made by Joy Edwards to purchase a laptop or get one donated and to have the State Park Pass as new fundraisers. Penny Warwick seconded the motion. Motion carried. It was decided that research will be done today to check on prices for the laptop and report on Monday what we find out.
- Martha Newby volunteered to see if we could possibly get tickets to the World Equestrian Games donated. The games will be held this fall in Lexington, KY.

Reminders

Next meeting July 9th and/or July 19th at Woodford County Conservation District at 10:00 a.m. EST.

With no further business, President Brian Hacker adjourned the meeting at 11:32 a.m.

Respectfully submitted by

/s/

Linda Russell
KACDE Secretary