



Kentucky Association of Conservation District Employees Meeting
December 18, 2009
Spencer County – Joy Edwards Residence
12:45 p.m. EST

Members Present:

Brian Hacker – President
Linda Smith – Past President
Linda Russell – Secretary
Stephanie Young – Treasurer & Area 8 Rep
Martha Newby – Reporter
Joy Edwards – Area 4 Rep

President Brian Hacker called the meeting to order at 12:45 p.m.

Everyone present signed the certificate of attendance.

Secretary Linda Russell presented the minutes of the November 16, 2009 Conference Call for approval. **Linda Smith moved to approve the minutes as presented seconded by Joy Edwards. Motion carried.**

Treasurer Stephanie Young presented the October and November financial reports. After reviewing the reports the following motions were made and approved. **Martha Newby moved to approve the October financial reports and file for audit seconded by Linda Russell. Motion carried. The November financial reports were approved to be filed for audit with a motion by Joy Edwards seconded by Martha Newby. Motion carried.** As of November 30, 2009 the Benevolence Fund totals \$1512.16. Stephanie Young reported that three counties have outstanding invoices for tee shirt orders. She has made contact with those counties to collect payment. Stephanie also will send us a detailed report of items charged on the KACDE credit card for the past two months. Effective immediately, the detailed credit card report will be included with the monthly financial report submitted by the Treasurer.

BILLS TO BE PAID:

- \$150.00 – Mileage expenses for Susan Shultz, NACD Stewardship and Education Coordinator, spoke at the KACDE Educational Roundtable in Woodford County. Her actual mileage expense was \$217.80 however she donated \$67.80 of this amount to KACDE leaving a balance of \$150.00.
- \$20.00 – Reimburse Linda Russell for cards
- \$394.00 – Reimburse Joy Edwards for shipping “*Treats for Troops*” care boxes
- \$100.00 – SECDEA Annual Dues

Linda Smith moved to pay the above expenses seconded by Martha Newby. Motion carried.

NCDEA Report – Linda Smith reported Vice President Tim Riley will not be running for Vice President or President next year due to budget constraints and work load. He will stay until his term ends in February. Leadership changes are expected. Ms. Smith also reported on the tours

available for the annual meeting to be held in Orlando, Florida. Money from the “*Singing like Sinatra*” activity will be donated toward the Don Aaron scholarship fund.

OLD BUSINESS:

1. Re-Examine KACDE Mission & Vision Statement

After review and discussion of the current KACDE Mission Statement, a motion was made by Martha Newby seconded by Stephanie Young to revise the Mission Statement to now read “*KACDE strives to enhance our natural resources by promoting conservation programs, encouraging and supporting the professional development of conservation district employees, while working in harmony with the Kentucky Conservation Partnership.*” Motion carried.

2. T-Shirt Design Update

The T-Shirt design has been approved and the order form published earlier in the month. Several Districts have been inquiring about placing orders. This is one of our best fundraisers and we really need to promote it statewide.

3. Committee Appointees – We will need to examine our KACDE committees for 2010. 2009 committees were reviewed with some corrections and suggestions were discussed. President Hacker asked that we individually review each committee and make comments before the January Mid-Year Board Meeting. These committees and their member appointments will be finalized in January.

4. Mid-Year Board Meeting Update

The Mid-Year Board Meeting previously scheduled for January 12 – 14 at Jabez has been rescheduled for January 8 – 10 in Versailles. Volunteers are needed to attend so the following can be accomplished: Directory, Plan of Work, Long Range Plan, Calendar, Meeting Schedule, 2010 Conference, etc. A conference call may be scheduled the first week of January to gather ideas for our annual conference in September. This will allow us to plan the event during the Mid-Year Board Meeting.

5. Care Packages for Troops Update

There was an overwhelming response to the “*Treats for Troops*” project this year. An update will be published in the newsletter (with photos from the Troops – we hope). Joy Edwards collected money from numerous KACDE members and Associate members donated money to purchase supplies for the troops. Some district employees also mailed boxes on their own.

6. Website Monitor Update

Joy Edwards stated that many updates have been made to the website – with more to come. Further updates will be made after the first of the year.

NEW BUSINESS:

1. Fundraiser Ideas

Due to limited and dwindling funds, much discussion occurred on fund raising opportunities. Some of the ideas included:

- Gas & Grocery Card – A representative will be with us to discuss options during the Mid-Year Board Meeting.
- Address Book – Kim Brown suggested KACDE create an address book with contact information for resource folks, partners, etc. with blank pages for use by each individual.

- Art & Writing Pamphlets – Since the Education Roundtable in Versailles, many Districts have expressed interest in purchasing tabloids if made available. It seems like it may be in our best interest to pursue this possibility.
- Bose – Stephanie Young will pursue sending in paperwork to request a Bose Sound System to raffle as a fundraiser.
- Gator Raffle - Discussion may be held during the January meeting concerning a raffle for a John Deere Gator, Lawn Mower, etc.

2. Board Meeting Schedule for 2010

We will examine our calendars during the Mid-Year Board Meeting to determine the Board Meeting Schedule for the upcoming year.

3. Other

Joy Edwards suggested we consider some means to use our non-profit 501c3 tax status which would allow donors a tax break for their charitable/memorial contributions made to KACDE. Donations would be tracked and distributed to individual Conservation Districts (for scholarships). Ideas and further discussion will follow.

- 4. The iPod raffle drawing** was held – Joshua Hacker being the winner. \$200.00 was raised from this raffle of the (free) iPod for the KACDE Benevolence Fund.

The Executive Board wishes to thank Joy Edwards for her hospitality again this year. This is always an enjoyable day – and Ms. Joy makes it that way!! Thanks Joy!!!

Reminders:

- Next meeting – January 8th in Versailles
- Conference Call – TBA for 1st week of January

With no further business, the meeting was adjourned at 3:30 pm with a motion from Joy Edwards seconded by Martha Newby. Motion passed.

Minutes respectfully submitted by

/s/

Linda Russell, Secretary