

**Minutes of the Kentucky Association of Conservation District Employees
December 12, 2008
Jefferson County, Kentucky**

Those present:

Brian Hacker – President
Linda Smith – Past President
Linda Russell – Secretary
Valorie Floyd – Treasurer
Martha Newby – Reporter
Joy Edwards – Area 3

President Hacker called the meeting to order at 12:30 pm. Everyone signed the Certificate of Attendance.

Linda Russell presented the minutes of the November 11th meeting and the minutes of the November 19th conference call. **Linda Smith moved to accept the minutes with suggested changes (mostly name corrections) seconded by Joy Edwards. Motion carried.**

Valorie Floyd presented the treasurer's report. **Martha Newby moved to approve the report as presented and file for audit. Joy Edwards seconded the motion. Motion carried.**

Bills to be paid:

(a) Credit Card bill of \$502.40 – \$11.40 for paper and \$491.00 for Brian's NACD registration.

Valorie Floyd moved to approve the payment of the credit card in full seconded by Joy Edwards. Motion carried.

Linda Smith announced that Mammoth Cave RC&D donated \$500 to KACDE. Brian Hacker also announced that Cumberland Valley RC&D gave us a donation of \$200. We appreciate the support of these partnerships.

COMMITTEE REPORTS:

Fundraising Committee

- **T-shirts** – Brian emailed the tee shirt order form to all District Employee's statewide. The orders will be placed to Valley Apparel but Valorie Floyd will send the District the invoice for payment. The District ordering shirts will send their payment to Valorie.
- **Crafts** – Linda Russell has been working on the wreaths. These will be taken to the joint training in Frankfort. The rest will be placed on eBay.
- **Cookbooks** – All the cookbooks we left at the Kentucky Store at the Leadership Center in Jabez have sold. Joyce has requested we bring ten more to sell. We will be putting together 20 cookbooks later today.

Awards Committee

Kentucky Shine Award:

- Area 3 – Charlotte Lawson nominated for December. She has worked 39 years at the Meade County Conservation District.
- Area 4's nomination will be due in January. Joy Edwards will send this in.

OLD BUSINESS:

1. Travel Guideline Procedures – These are being developed and will be presented at the Mid-Year Meeting in Jabez.

2. Joint DOC Training – The three joint trainings held to date have been successful. Tom Perrin has attended several of the meetings. It is a great thing that DOC and KACDE have partnered to conduct these statewide trainings. Lee and Owsley County Conservation Districts provided complimentary refreshments at their meeting. KACDE paid \$90.57 to Pulaski County Conservation District for refreshments. Steve Coleman encouraged the supervisors to support their employees by attending all trainings offered, especially the Jabez convention.

3. Agenda for Mid-Year Board Meeting – The meeting will be January 13-15th at Jabez. Reminder to bring laptops, printers, and any changes for the KACDE Directory.

4. Jabez “Hands On” Project – There will be a meeting with Ruthie Pike on December 18th at 3:00 pm CT about the grant for the Jabez Rain Garden. The Rain Garden will probably be our first project.

5. Star Dishes – Martha Newby showed us a star shaped ceramic dish she found at a craft store. She wondered if we thought we could use these later. They were marked down on clearance. Joy Edwards will check on getting more of them at a discount on line or at the store.

6. Breast Cancer Research Donation – A total of \$70.00 has been collected for Breast Cancer Research in memory of Sue Edmondson. Linda Russell will send the money to this charity.

NEW BUSINESS:

- 1. Bylaws and 501(c) 3 Status** – Brian Hacker received a letter from the IRS stating that our Association's Bylaws do not contain the specific language needed to pass their stringent requirements. While the essence of the required intent is currently within our Bylaws, the specific language necessary is not. **Joy Edwards moved to suspend the second sentence of Article II, Section 1, concerning the 45 day waiting period needed to amend our Bylaws to add the necessary IRS language needed to obtain the 501(c) 3 approval. Martha Newby seconded the motion.** Brian asked for discussion. An email will be sent to get a vote. We need to get 53 yes votes (2/3 of the majority of our members) to pass the motion. Due to extreme circumstances we need to get the vote quickly since the deadline to re-submit the required paperwork in hand is by December 29th. The paperwork will be sent by certified mail. We will know the results of the vote hopefully by the conference call on Tuesday. On further review of the Bylaws during this process, it has come to our attention that the position of both President and Vice President are to be held for only two, two-year terms (for a maximum of four consecutive years). During this examination, we became aware that the current Vice President is now serving

in her fifth year in this office. This was an oversight by each of us on the Executive Board. In an effort to prevent our Association from being found in non-compliance to our Bylaws, **Linda Smith moved to suspend Article IV, Section 4, concerning the office of Vice-President serving two, 2-year terms with a limit of 4 years, to continue to serve in this capacity until officer elections are held during the KACDE Business Luncheon in July 2009. This would equal a one year extension. Joy Edwards seconded the motion.** Since this is a suspension of Bylaws, we need a 2/3 majority vote by the membership that will be taken at the same time as the other vote. These two votes will be taken via email.

2. **General Account Funding/Savings Status** – Our CD matures April 18th, currently the rate is 3.65%. After speaking with a bank representative, Valorie Floyd confirmed that we can “borrow” from our CD without a penalty unless the money is not returned. Since we are beginning to take tee shirt orders, the consensus was to wait until necessary before touching the CD. The interest may be lowered to 2.85% if we take money out and then put it back in.
3. **Agenda Ideas for Annual Convention** – Ideas received so far: Quickbooks and Quicken, Rain Garden, Call Before You Dig, AgriAbility, someone to educate the educators about how to implement a rain garden.
4. **EPA Conservation Education Grant** – The deadline to apply for these grants is December 18th. If we don't get this in time for this year, our Grant Committee should be preparing the information ahead for next year. Everything at Jabez could be funded through this.

REMINDERS:

1. **SECDEA Cookbooks** – We had 53 SECDEA Cookbooks and have sold ~~all~~ **most** of these. If you need more let us know. Each state at the SECDEA convention in Pigeon Forge brought back so many cases of the books to sell.
2. **Fundraisers** – **Linda Smith made a motion to buy more materials for KACDE cookbooks. Joy Edwards seconded the motion. Motion carried.** We really need to utilize eBay. This is a good fundraiser if we get items listed. We also need to promote the tee shirt orders.
3. **Next Board Meeting** – Our next board meeting is January 14th at 5:00 pm EST at Jabez.
4. **Conference Call** – Tuesday, December 16th at 10:00 am ET.

Linda Smith announced that she is running for Treasurer of the National Conservation District Employees Association Board. Nominations were closed November 24th. Elections will be held in New Orleans.

With no further business, President Brian Hacker adjourned the meeting at 3:20 pm.

Minutes taken and respectfully submitted by

Linda Russell
KACDE Secretary