

KACDE Conference Call Minutes
December 16, 2008
10:00 a.m. ET

Brian Hacker – President
Joy Edwards – Area 3
Linda Russell – Secretary
Linda Smith – Past President
Debbie Eubank – Area 2
Wanda Gilbert – Area 7
Terri Shaw – Area 6
Martha Newby – Reporter

President Hacker called the conference call meeting to order at 10:00 a.m. The minutes of the November 11th meeting and the November 19th conference call have been approved. The Treasurer's report has been read and approved. The bills to be paid included the Credit Card balance to be paid in full was approved. He proceeded to cover the topics at the last meeting. For more in depth information refer to the November 11th minutes.

Committee Reports:

- a. Fundraising Committee
 - i. Tee shirt order form went out to all district employees
 - ii. Some crafts will be taken to the last Joint Meeting in Frankfort, the rest to be placed on eBay.
 - iii. Some cookbooks have been completed, several already sold to the Leadership Center in Jabez. If needed we can make more.
- b. Awards Committee
 - i. Kentucky Shine Award (Area 3) for December
 - 1. Charlotte Lawson (39 years)
 - ii. Kentucky Shine Award (Area 4) for January – Joy Edwards will submit.

Old Business:

- a. Travel Guideline Procedures are being developed and will be presented during the Mid-Year Board Meeting to be held in January.
- b. Joint DOC Training Update – Brian Hacker asked for opinions from those who attended. The trainings were very helpful to new employees. Many of the speakers noted how good the District Employee Association was and for supervisors to support the District Employee's to attend Jabez convention.
- c. Please send ideas for the Mid-Year Board Meeting which will be held on January 14-16th at Jabez, as well as whether you plan to attend. Those attending will need to bring laptops, printers, binders, etc. We will also need to plan for food.
- d. Plans/Designs/Budget for Annual Convention's "hands on project" are being developed for grant meeting this coming Thursday with Ruthie Pike.

New Business:

- A. Bylaws & 501C3 status – A motion and second were made to suspend the 45 days waiting period and allow an email vote to accept or reject the language needed to satisfy the IRS for 501(c)3 Tax Exempt Status. A vote will be taken December 15-16th until 10:00 a.m. ET. At this time, the votes will be evaluated with Area Reps and officers calling those who didn't vote. A rush is being placed on this because the IRS has set a deadline of December 29th to have this paperwork completed. It was decided during this conference call to extend the voting deadline to Wednesday, December 17th until noon due to bad weather today.
 - i. Also, while analyzing the Bylaws to satisfy the IRS recommendations, it was noted that we are out of compliance with our Bylaws since our Vice President has already served the maximum term of 4 years. Therefore, a motion was made and seconded to suspend the 45 days waiting period and allow an email vote to allow our Vice President to finish this term until by the voting process, another Vice President can be elected. It was suggested that since we are having to conduct an email vote anyway, this would be a good time to resolve this issue, and keep us in compliance with our Bylaws (since the Bylaws will be scrutinized by the IRS for 501(c) 3 Tax Exempt purposes.
- B. General Account Funding/Savings Status – After talking with a bank representative, it was confirmed that we can “borrow’ from our CD without a penalty unless the money is not returned. Since we are beginning to take tee shirt orders, the consensus was to wait until necessary before touching our CD.
- C. Be thinking about Annual KACDE Convention – Details will need to be determined during Mid-Year Board Meeting. Please be thinking, preparing, and bring ideas to be discussed.
- D. Brian Hacker announced to everyone about the generous donations made to KACDE by the Mammoth Cave (\$500) and the Cumberland Valley (\$200) RC&D's. We appreciate their financial support.

Reminders:

- 1. SECDEA Cookbooks – We still have a few available, already moved approximately 50.
- 2. We need to promote the tee shirt orders, and also take advantage of eBay.
- 3. Our next board meeting will be at Jabez on January 14th at 5:00 p.m. ET.

President Hacker adjourned the meeting and ended the call at 10:45 a.m.

Minutes taken and respectfully submitted by

Linda Russell
KACDE Secretary