

**Minutes of the Kentucky Association of Conservation District Employees
November 11, 2008
SECDEA Conference at Pigeon Forge, TN**

Those present:

Brian Hacker – President
Stephanie Young – Vice President
Linda Russell – Secretary
Valorie Floyd – Treasurer
Martha Newby – Reporter
Linda Smith – Past President
Cindy King – Scott County
Lillie Cox – Woodford County
Linda Davidson – Knox County
Linda Patrick – Wolfe County

President Hacker called the meeting to order at 4:00 pm. He thanked everyone for their work and contributions to the “Taste of Kentucky” food table. We have received many compliments and everyone has said they enjoyed trying the different foods from Kentucky.

Linda Russell presented the minutes of the October 10th meeting and the minutes of the October 14th and 16th conference calls. **Stephanie Young moved to accept the minutes as presented seconded by Linda Smith. Motion carried.**

Valorie Floyd presented the treasurer’s report. **Martha Newby moved to approve the report as presented and file for audit. Stephanie Young seconded the motion. Motion carried.**

Bills to pay:

- (a) Martha Newby – \$85.82 for SECDEA refreshment supplies (She is donating over \$100 worth of supplies)
- (b) Stephanie Young – \$56.13 for SECDEA refreshment supplies
- (c) Banker’s Advertising – \$264.95 (reimbursement for SECDEA luggage tags)
We need a copy of the bill from Deborah Widner, SECDEA Treasurer.
- (d) Linda Smith – \$119.04 for craft supplies for fundraiser, \$18.00 for flower bulbs
- (e) Lillie Cox – Lillie will re-evaluate our refreshments and shop tonight for what is needed.

Valorie Floyd moved to pay the above mentioned bills and to reimburse Lillie Cox for the additional supplies. Linda Russell seconded the motion. A vote will be taken during the conference call on Wednesday, November 19th. The SECDEA will give us \$150 toward the refreshments if we can prove we need it. We will have enough bills to show we need the assistance.

COMMITTEE REPORTS:

Fundraising Committee

1. **T-shirts** – Valorie Floyd has spoken to Pam at Valley Apparel 2 or 3 times about a possible design on the tee shirts featuring trees. The person that handles the designs was out of the office and they are supposed to get in touch with Valorie. We won't know the cost of the tee shirts until we choose a design. We need to get this fundraiser going as soon as possible. Counties will be needing shirts for awards presentations.
2. **Crafts** – Linda Smith and Shelley Isenburg have made some autumn and winter wreaths. One of the Christmas wreaths sold today. Linda Russell volunteered to take the materials home with her to complete the rest of them. These will be taken to the trainings in December to sell.
3. **Coupon Books** – Linda Smith received an email about coupon books from Enjoy the City Promotions. Shelley Isenberg, Special Project Chair, will check further on this.

Stephanie Young has made “phone jewelry” for the KACDE Benevolence Fund. She is selling them for \$5 each and has sold \$40 worth today.

Cvent Webinar Update – President Hacker received emails about this company. He checked on this and the cost was going to be extravagant. This company handles convention registrations. We will not pursue this.

Awards Committee

The Kentucky Shine Awards were announced:

- Area 1 – Tom Wagner (October)
- Area 2 – Shelby Kelly (November)

Area 3's nomination for December will come from Shelley Isenberg, Area 3 Rep.

OLD BUSINESS:

1. Commissioner of Agriculture Update – President Hacker and Stephanie Young visited with Mark Farrow, the Deputy Commissioner of Agriculture. They told him about us promoting Kentucky agriculture at our “Taste of Kentucky” refreshments for the SECDEA conference. Mr. Farrow said he would definitely get some money for us when funding is available. He gave them a Kentucky Proud cap to put in our basket for the auction. Brian and Stephanie asked how we could help him. Mr. Farrow invited us to the Legislative Breakfast planned for early spring and said we could work at this event and have a presence there. He also said we could set up a KACDE display at this function. Brian and Stephanie mentioned the Conservation Day and discussed this with Mr. Farrow. He liked the idea. Mr. Farrow requested to be put on our email list for our newsletter and he offered a person to come to Jabez to help us at our annual convention. The Wild Game Dinner is January 8, 2009.

2. Conservation Day Update – Stephanie's Representative Rocky Atkins told her that nothing could be done until they go back into session. He has all the information and he will bring it up. We should be contacting our Representatives and get them to back Mr. Atkins on this.

3. Travel Guidelines Procedures – Joy Edwards and Brian Hacker will be working on these guidelines soon.

4. SECDEA Refreshments – We estimate that approximately \$3000 worth of soft drinks, bottled water and Kentucky products have been donated for our “Taste of Kentucky”.

5. Joint DOC Training – Brian Hacker and Steve Coleman have been working on this. A joint email letter was sent to all districts announcing the trainings. Mr. Coleman said that he would promote and encourage conservation districts to send their district employees to the Jabez convention for further training.

6. Agenda for KACDE Mid-Year Board Meeting – The mid-year meeting will be January 13–15 at Jabez. The purpose of this is to have as many people as possible to work on various items needed for KACDE’s existence. For example, the Long Range Plan is due for an update, the KACDE Calendar, and Jabez registration form, just to name a few. A lot will need to be done those few days so that no one person is rushed. We are all busy but if we pull together, we can accomplish a lot during this time.

7. Jabez “Hands-On” Project – After hearing the AgrAbility presentation at the session today, we need to infuse this concept into the greenhouse at the Leadership Center and our hands-on project at Jabez. This would allow the project to be handicapped accessible.

NEW BUSINESS:

- 1. 2009 NCDEA Dues** – Martha Newby moved to pay the \$200 annual dues seconded by Linda Smith. Motion carried.
- 2. 2009 NACD Convention Travel Expenses** – Brian Hacker’s registration is \$425, the room is \$169 per night, and parking is \$30 per day. Our funds are getting low and we need to get the tee shirt fundraiser going ASAP. Martha Newby and Stephanie Young will both be working registration this year. **Martha Newby moved for us to pay for the President’s registration and to go ahead and reserve his room on KACDE’s credit card. Stephanie Young seconded the motion. Motion carried.**

REMINDERS:

Our next board meeting is December 12 at 10:30 am EST at Jefferson County.

With no further business, Stephanie Young moved to adjourn at 5:00 p.m. seconded by Linda Smith. Motion carried.

Minutes taken and respectfully submitted by

Linda Russell
KACDE Secretary